

Date 日期 :

27 June 2018

Company name 公司 / 團體名字 :

Jilin Province Government Shenzhen Office

Booth Confirmation for HKTDC Food Expo 2018
美食博覽 展台確認書

Booth Size 展台面積 :	162.00 SQ. M.平方米
Booth No(s) 展台號碼 :	5E-K18
Pavilion Zone 參展分區 :	Trade Hall – China (Mainland)
Booth Option 參展形式 :	Custom-built Participation
Special Booth Location 位置要求 :	Nil
Surcharge 附加費 :	Nil

*5% corner surcharge applies for corner booth respectively. Surcharge is applicable for standard booth only. Discounts are not applicable to surcharge. *角位展台須另加百分之五附加費。只適用於標準展台。折扣優惠並不適用於此角位附加費。

Reminder: The Exhibitor Manual and Order Form will be posted on the fair website (<http://www.hktdc.com/hkfoodexpo>). Exhibitors have sole responsibility to access to the electronic Exhibitor Manual & Order Forms published in the fair website and to ensure that all rules and deadlines of the fair are observed. Exhibitors also acknowledge that the electronic version of the Exhibitor Manual and Order Form is the only available means to access to the concerned fair details. The Organiser reserves the rights to change the electronic materials without prior notice to exhibitors. You are required to submit your additional facility orders, if any, **according to the deadline specified on the "Order Form"**.

Please note that:

1. The Organiser reserves the right to change the booth assignment and/or amend the floor plan at a later stage in accordance with the Terms of Application & Exhibition Rules & Regulations in the application form and the Exhibitors' Manual.
2. By confirming the aforesaid booth location, we hereby agree to abide by the "Exhibitors' Manual", the "Terms of Applications and Exhibition Rules & Regulations" and the "Terms & Conditions of Online Promotions" set out by the Organiser as may be revised, amended or supplemented from time to time (collectively "the Conditions"). We understand and agree that the Organiser reserves the right to interpret, alter and amend any of the Conditions and to issue additional rules and regulations at any time it considers necessary for the orderly operation of the Exhibition. The Conditions and its corresponding revision, amendments, supplements and any additional rules and regulations shall become effective immediately upon posting of the same on the Organiser's website at www.hktdc.com/hktradesairs and we will be deemed to have notice of and have accepted the same. We understand and agree that all interpretations of the Conditions and its corresponding revision, amendments, supplements and any additional rules and regulations by the Organiser shall be final and binding on us.
3. Booth confirmation is subject to receipt of a valid **Business Registration Certificate** and settlement of **100% participation fee** on or before the due date. In the event that the valid Business Registration Certificate is not received & verified and / or the above cheque(s) or remittance cannot be honoured, your application will automatically be withheld and your previous payment will be forfeited. The exact amount of participation fee is subject to final audit by the Organiser's auditor. If necessary, the Organiser would ask the exhibitor to pay extra balance OR refund the amount of overpay.
4. If the Exhibitor's display on its stand incorporates less than 60% of its display area exhibiting the appropriate products corresponding to the product category zone as stated in this booth confirmation letter of the Exhibition or incorporates any product which does not correspond to the product listing as stated in the application form of the Exhibition, the Organiser shall have the right to terminate without notice an Exhibitor's right to exhibit in the Exhibition and to close the Stand immediately at the Exhibitor's expense.
5. Regardless of this letter, the Organiser reserves the right to reject your application if it is later found that you are not eligible to exhibit at the Exhibition pursuant to the Terms of Application & Exhibition Rules & Regulations in the application form and the Exhibitors' Manual. In such a case, your previous payments to us will be refunded to you without any liability whatsoever on the part of the Organiser.
6. The Exhibitor Manual and Order Form are posted on the fair website (<http://www.hktdc.com/hkfoodexpo>). Exhibitors have sole responsibility to access to the electronic Exhibitor Manual & Order Forms published in the fair website and to ensure that all rules and deadlines of the fair are observed. Exhibitors also acknowledge that the electronic version of the Exhibitor Manual and Order Form is the only available means to access to the concerned fair details. The organiser reserves the rights to change the electronic materials without prior notice to exhibitors.
7. For any enquiries, please feel free to contact; Ms. Kelly Hue at Tel: 2240-4372; Fax: 2270 5754

Yours faithfully,

Acknowledged by:

Joey Tsang
Exhibitions Project Manager

Company Stamp & Signature

Name: _____

Date: _____

Please return to HKTDC on or before 3 July 2018 請於 7 月 3 日或之前交回香港貿易發展局

E-mail 電郵: kelly.ws.hue@hktdc.org or FAX 傳真: 852 2270 5754

HKTDC Food Expo 2018
美食博覽 2018

Exhibitor Information Checklist 參展商資料核對表

Please return to HKTDC on or before 3 July 2018 請於 2018 年 7 月 3 日或之前交回香港貿易發展局

E-mail 電郵: kelly.ws.hue@hktdc.org or FAX 傳真: 2270 5754

- Please **type** your amended details in the **Amendment Column**. 如有任何錯漏, 請將錯處圈出同時將正確資料清楚列印於更正欄。
- All contact information must be completed in **English**. 所有聯絡資料請用英文填寫。

Items 項目	Information in our record 現有資料	Amendment Column 更正欄
Company Name 公司名稱	Jilin Province Government Shenzhen Office 吉林省人民政府駐深圳辦事處	(Unchangeable Item/ 不可更改之項目)
Booth No. 展台號碼	5E-K18	(Unchangeable Item/ 不可更改之項目)
Booth Option 展台類別	Custom-built Participation	(Unchangeable Item/ 不可更改之項目)
Pavilion Zone 參展分區	Trade Hall - China (Mainland)	(Unchangeable Item/ 不可更改之項目)
Address 地址	9/F, Building 2, Hongling Building, 1045 Hongling Road, Shenzhen, Guangdong Province, China,	
Tel. No. 電話號碼	86-755-25864869	
Fax No. 傳真號碼	86-755-25864986	
E-Mail 電子郵件	13902430431@163.com	
Web Site 網址		
Exhibit Description 展品簡介 (Max. 250 characters 最多 250 個字元)	Health Green & Organic Food	
Brand Names 品牌名稱 (Max.: 20 最多 20 個)		
<input type="checkbox"/> Please put a X here if there is no error 如以上資料毋須修改, 請在此加上 X 號		

The Organiser will use the company details listed on the above for the production of any publicity material, if exhibitor fails to return this checklist before the deadline. 如參展商於截止日期前仍未將此核對表交回, 大會將根據以上資料用於製作各宣傳物品上。

Signature with Company Chop

簽署及公司蓋印: _____

Contact Person 聯絡人: _____

Date 日期: _____

Please feel free to contact Ms. Kelly Hue (Tel: 2240 4372) for further enquiry.
如有任何查詢, 請聯絡許穎思小姐 (電話: 2240 4372)